YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1. Name of the Institution — GOVERNMENT DEGREE COLLEGE TEKKALI

- Name of the Head of the institution — Dr.T.Govidnamma
- Designation — Principal
- Does the institution function from its own campus? — Yes

- Phone no./Alternate phone no. — 08945244558
- Mobile No: — 9542455385
- Registered e-mail — tekkali.jkc1@gmail.com
- Alternate e-mail — drtemburugovindamma40@gmail.com
- Address — Govt. Degree College, Old NH5 Road, Tekkali, Srikakulam District
- City/Town — Tekkali
- State/UT — Andhra Pradesh
- Pin Code — 532201

2. Institutional status

- Type of Institution — Co-education

- Location — Rural

- Financial Status — UGC 2f and 12(B)

- Name of the Affiliating University
- Name of the IQAC Coordinator
- Phone No.
- Alternate phone No.
- Mobile
- IQAC e-mail address
- Alternate e-mail address

Dr BR Ambedkar University

Dr Siva Prasad A

9849652142

9849652142

9849652142

tekkali.jkc1@gmail.com

tekkali.jkc1@gmail.com

3.Website address (Web link of the AQAR (Previous Academic Year)

http://gdctekkali.ac.in/admin/ckeditor/uploads/AQAR%202019-20.pdf

4.Whether Academic Calendar prepared during the year?

No

- if yes, whether it is uploaded in the Institutional website Web link:

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	73.05	2006	21/05/2006	20/05/2011
Cycle 2	B	2.82	2015	01/05/2015	30/04/2020

6.Date of Establishment of IQAC

05/06/2006

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	nil	nil	nil	nil

8.Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

View File

9.No. of IQAC meetings held during the year   **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1.Conducted Staff orientation classes on ICT 2.Directed to all faculty for Research 3.Certificate courses or students 4.Best practices 5.Community service

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
National Constitution day	**Created awareness to the students about Constitution of India**
World AIDS day	**Created awareness to the students on AIDS**
National pollution prevention day	**Created awareness to the students about on pollution**
Adolescents Health rights and protection	**enlightened girl students on menstrual health hygiene**
National Consumer Day	**Created awareness to the students about on consumer rights**
National Farmers day	**Students interacted with the farmers**
Importance of English	**students are motivated on the**

	usage of english
CORONA-symptoms and precautions	Created awareness to the students on CORONA
National voters day	Created awareness to the students on voting
National Girl child day	Created awareness to the students on gender equality
world cancer day	Created awareness to the students on cancer
Skill Development - Employability	Created awareness to the students on professional skills and employment
world water day	Created awareness to the students on usage of water
Student induction programme	newly joined students were introduced to faculty and facility
workshop on ICT tools	staff are motivated to learn and use the ICT tools
workshop on NAAC preparedness	staff are motivated and explained prepare NAAC criterions

13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
staff council meeting	24/03/2022

14.Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
1.Name of the Institution	GOVERNMENT DEGREE COLLEGE TEKKALI
• Name of the Head of the institution	Dr.T.Govidnamma
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08945244558
• Mobile No:	9542455385
• Registered e-mail	tekkali.jkc1@gmail.com
• Alternate e-mail	drtemburugovindamma40@gmail.com
• Address	Govt. Degree College, Old NH5 Road, Tekkali, Srikakulam District
• City/Town	Tekkali
• State/UT	Andhra Pradesh
• Pin Code	532201
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• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Dr BR Ambedkar University
• Name of the IQAC Coordinator	Dr Siva Prasad A

• Phone No.	**9849652142**
• Alternate phone No.	**9849652142**
• Mobile	**9849652142**
• IQAC e-mail address	**tekkali.jkc1@gmail.com**
• Alternate e-mail address	**tekkali.jkc1@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	**http://gdctekkali.ac.in/admin/ckeditor/uploads/AQAR%202019-20.pdf**
4.Whether Academic Calendar prepared during the year?	**No**
• if yes, whether it is uploaded in the Institutional website Web link:	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
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Cycle 2	**B**	**2.82**	**2015**	**01/05/2015**	**30/04/2020**

6.Date of Establishment of IQAC	**05/06/2006**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	**nil**	**nil**	**nil**	**nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**	
• Upload latest notification of formation of IQAC	View File	

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13.Whether the AQAR was placed before statutory body?

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- Name of the statutory body

Name	Date of meeting(s)
staff council meeting	24/03/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	30/12/2021

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**10**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**790**

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**301**

File Description	Documents
Data Template	View File

| 2.3

Number of outgoing/ final year students during the year	190

File Description	Documents
Data Template	View File

3.Academic

| 3.1

Number of full time teachers during the year	34

File Description	Documents
Data Template	View File

| 3.2

Number of Sanctioned posts during the year	0

File Description	Documents
Data Template	View File

4.Institution

| 4.1

Total number of Classrooms and Seminar halls	26
4.2

Total expenditure excluding salary during the year (INR in lakhs) | 293265 |
| 4.3

Total number of computers on campus for academic purposes | 67 |

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

A strategic plan for the college mission, visionand objectives to improve the enhance quality of teaching and evaluation process. The college students benefit from this approach and helps them achieve goals . The plan is also contain details of how the college is responding to national changes in the curriculum and assessment in order to raise student achievement. Implement new learning methods and communication and soft skills. In this contest we planning to improve ICT based education, Assignments, Field trips, Hands on practices, study projects, encourage paper presentations in seminars, Research activities,Virtual laboratories developments, Clean and green programmes and other co curricular activities. Develop interdisciplinary best practices, establish a data-informed approach to student success and professional development and support. Develop strategies for increasing the percentage of results. Guide the evolving role of faculty as mentors, content creators and learning quality. Provide innovative academic experiences. To provide advanced knowledge by introducing restructured courses. Intended to enhance overall enrollment of students in higher education by offering conventional, contemporary and innovative restructured courses to rural, downtrodden students to empower them towards sustained academic development and to capture employment. To make students globally effective competent, self integrated citizens and to develop entrepreneurial abilities and make them accessible to higher education.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous Internal Evaluation (CIE) is a continuous process in the College. Evaluation is done throughout the semester through Surprise Tests, Quizzes, Assignments, Project Works, Practical Examinations, Seminars etc.Students performance is evaluated not just on the basis of written tests but also on certain other aspects like the student reports and projects on study tours and field trips undertaken, the points put forward in a group

discussion, understanding ability shown in role play, preparation of charts, presentations in seminars etc. Open Book Tests are also conducted to bring the creative, logical thinking abilities of the students. Role play is one exercise which makes the students to analyse the situation and decide the things basing on their understanding. Making the students undergo this exercise helps in inculcating decision making skills in the students. Conduct of internal examinations help the students to revise and prepare for the main examination. Once the internal examination papers are evaluated, they are shown to the students to know where they are lagging and to work on their shortcomings. The faculty suggests the approach the students need to adopt to improve their score in the main examinations. Sometimes Peer Evaluation is employed to empower and enable the students to identify the strengths and weaknesses of one another and thus help each other in reducing their shortcomings. Continuous internal evaluation followed as per Dr. B. R. Ambedkar University, Etcherla, Srikakulam Dt. (Mid term examinations, Assignments works, student study Projects , Student seminars, Practical examinations, slip tests,etc.,)

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	<u>View File</u>

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

7

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	<u>View File</u>

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

148

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

148

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our Institution integrates Cross-cutting issues of the society like Moral Values, Human Values, Professional Ethics, Ethical Values Gender Equality, Environmental Awareness, which are part of our curriculumHuman Values & Professional Ethics. The compulsory course "Human values & Professional Ethics" for 1styear are important part of Curriculum. Students will be able to understand the importance of ethics and values in their personal, social & professional life after studying these courses. These subjects provide free environment for inculcating values and developing ethical competence among the students. College celebrates days of National and International importance as Republic day, Women's day, Independence Day, Teacher`s day, Human Right Day, International Yoga Day etc. These celebrations nurture the moral, ethical and social values in the students.

Gender Sensitization : The college has Women empowermentCell to provide counseling to students, promote gender equity among students and also deal with related issues of safety and security of female students, staff and faculty.

Environment & Ecology: The course "Environmental studies" related to ecosystem, its balance & sustainability is an integral part of the curriculum of the firstyear. University prescribed this course for creating awareness and developing importance of environment among students. Awareness about Environment is necessary for the protection of the environment and survival of human life. The basic aim of this subject is to make the students aware about the importance of ecosystem to human life. The College has an integrated rain water harvesting System . There is an extensive ongoing tree plantation program. College celebrates the day of National importance as Earth day, Environment day and Ozone day.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

50

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	http://gdctekkali.ac.in/qualityassurance.php?menuId=549#

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

470

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

301

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college organizes orientation program for the parents and the students at the commencement of the programme for the new batch every year

Advanced learners: High performing students are identified on the basis of internal assessment, university examination, involvement in classroom. Advising to participate in group discussions, quizzes to develop analytical and problem-solving abilities in them and thereby to improve their presentation skills.Various club activities are conducted by all the college in the respective areas to mould the students in corresponding field.

Slow learners: The Institute practices a robust student academic counselling process. During the time of admission Principal interacts with the parents and the student to assess their need and aspirations. Further during the course of study group of students are assigned to a faculty for counselling. The counsellors monitor academic performance and interact frequently to understand and assist any student with issues that affect their ability to learn or impede their academic success by conducting remedial classes

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
790	34

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teaching-learning process of the institute is comprised of the following:

Teaching, Learning and Evaluation schedules

The following Teaching, Learning and Evaluation schedules are followed in the institute:

1. **An Academic Calendar is prepared before the start of the semester taking into consideration the Academic Calendar of the affiliating University.**
2. **The Academic Calendar consists of the curricular, co-curricular and extra-curricular activities to be carried out during the semester.**
3. **The teacher in-charge prepares the teaching plan of the concerned subject in the form of a course file. The course file is prepared before the start of the classes.Teaching and evaluation plans are finalized on the basis of the instructions issued by the affiliating University.**

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT-enabled tools for effective teaching and learning process

The Institute follows ICT enabled teaching in addition to the traditional classroom education. Subsequent efforts are taken by

the institute to provide e-learning atmosphere in the classroom:

1. In addition to chalk and talk method of teaching, the faculty members are using the IT enabled learning tools such as PPT, Video clippings , Audio system, online sources, to expose the students for advanced knowledge and practical learning.
2. Classrooms are fully furnished with LCD/OHP/Computers
3. Most of the faculty use interactive methods for teaching. The major emphasis is on classroom interaction in terms of research paper presentations, seminars, debates, group discussions, assignments, quiz/tests/viva and laboratory work.

Institute premises are Wi-Fi enabled

Specialized computer laboratory with an internet connection has been provided to promote independent learning.Wi-Fi facility for access of internet is provided on individual laptop and mobile devices.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

34

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

34

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

68

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process . In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. At the entry level, admissions are given purely on merit basis and the lists of merit students are displayed on Notice board. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and University level. Continuous evaluation is made through Group Discussion, Unit Tests, Assignments Submission, Field Visit / Field Work and Seminars Presentation. Unit tests are conducted regularly as per the schedule given in academic calendar. The weightage for the unit tests varies as per the concerned faculty. The performance of the students is displayed on the Notice board and communicated to the students. Personal guidance is given to the poor performing the students after their assessment. Students appearing for Second /third year are asked to deliver the seminars of the concerned subject. Topics are given by their teachers to the students to prepare for power point presentation.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Departmental Level: The continuous evaluation of students is carried out by faculty regarding theory lectures, labs, assignments, unit tests. The midterm marks are allotted based on defined strategies and displayed on notice board. Query if any is discussed with faculty and HOD.

College Level: The Institute appoints a Senior Facultyfor smooth conduction of examinations The grievances during the conduction of online/theory examinations are considered and discussed in consultation with the Principal

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students. Hard Copy of syllabi are available in the departments for ready reference to the teachers and students .The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and College Committee meeting .students are also made aware of the same through Tutorial meetings .Workshops have also been conducted for developing the Programme Educational Objectives and Learning outcomes at college level

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://gdctekkali.ac.in/qualityassurance.php?menuId=549&submenuId=745
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students. Hard Copy of syllabi are available in the departments for ready reference to the teachers and students .The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and College Committee meeting The students are also made aware of the same through Tutorial meetings Workshops have also been conducted for developing the Programme Educational Objectives and Learning outcomes at college level The institution is running Under Graduate (B.A, B.sc, B. com)

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	http://gdctekkali.ac.in/qualityassurance.php?menuId=549&submenuId=745

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

131

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gdctekkali.ac.in/qualityassurance.php?menuId=549&submenuId=752

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

1

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development.

Department of computer science adapted neighbourhood Goverment school to educate on digital literacy

The college runs effectively National Service Scheme and National Cadet Corps Units. Through these units, the college undertakes various extension activities in the neighbourhood community.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	[View File](#)

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year

655

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College encompasses a well maintained campus spread over 20 acres of land ensuring adequate availability and optimal utilization of physical infrastructure for teaching learning activities.

Classrooms: college encompasses 14 number of well-furnished, well ventilated, spacious classrooms and some are equipped with LCD projectors for conducting theory classes,special remedial classes for weak and needy students.

Technology Enabled learning facility: The College has ICT Classrooms where the provision of Multimedia learning, Wi-Fi connectivity and internet access is given.

Seminar Hall: The College has 2 seminar halls. These halls are regularly used for conducting nationalseminars and workshops at the college. The students are promoted for active involvement in paper presentations, group discussions, etc.

Laboratories: All laboratories are well equipped with state of the art equipment and facilities. These labs are utilized for conducting practical classes as per the requirements of the curriculum.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://gdctekkali.ac.in/home.php?menuId=544#

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College encompasses a well maintained campus spread over 20 acres of land . we have sports club which organizes different kinds of sports both indoor and outdoor. we have activity day were students partcipate on thatday with different themes which is intimated by the activity day coordinator beforehand activities

includecultural programs , drama , singing etc..

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://gdctekkali.ac.in/home.php?menuId=521

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

8

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gdctekkali.ac.in/home.php?menuId=544#
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**No File Uploaded**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

49052

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our library is fully computerized by automating the issue of books with bar code reader. The library has approximately 26000 titles covering all major fields of arts and sciences. The library covers an area of 2000sq. ft. with an ample study space.

Access to NPTEL Video/Web Course ,National Digital Library www.ndl.iitkgp.ac.in Access to CBT, CDs, e-journals through multimedia computers with internet connectivity in order to encourage online learning

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	http://gdctekkali.ac.in/home.php?menuId=544#

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   **D. Any 1 of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

200

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

A dedicated internet connectivity of bandwidth 100Mbps is provided by BSNL. the campus is Wi-Fi enabled to promote digital flow. Hence paperless ambience is maintained as per Indian Green Building Council norms with least paper use. Faculty and Students can avail the Wi-Fi facilities Internet facility is provided in all the classrooms, laboratories, the offices through Wi-Fi. Wherever high speed connectivity is required wired connection through optical cable LAN services is provided to the departments. The Institute has an Internet registered domain name www.http://gdctekkali.ac.in, using which it provides its own e-mail facility, to staff

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

67

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution   **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

203323

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The books and journals are maintained against disfiguring. Book binding is carried out on regular basis for damaged books to avoid further damage. Stock verification is done yearly as a part of regular monitoring and control. Pest control is done on regular basis for maintaining books safe from termites. Library Committee

has been constituted for co-ordination in respect of learning resources. Update and upgrade the library contents, periodically as per updates in curriculum

Computers: The institute has an adequate number of computers with internet connections and utility softwares. Computer systems, UPS, Softwares and Servers are maintained by outsourced technicians, Lab Assistants and Lab-In Charges.IT infrastructure is maintained by the head,

Conference Hall: Classrooms and Conference hall are provided with enough seating capacity and LCD projectors. Cleanliness of class rooms and Conference hall is maintained on regular basis.

Laboratory: Laboratories are regularly maintained by the Laboratory attendant. Records of equipments are maintainedEquipments are maintained properly, calibrated and serviced periodically.Major breakdown maintenance if required, is carried out by external agencies. Maintenance of other support systems:

Greenery is maintained by the gardeners of external agencies. ? Solar Panels and power backup facilities like Generators are maintained by outsourcedElectrician.Clean and hygienic drinking water is available in the Institute.

Sports facilities are maintained by the physical director and the menial staff.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1796

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

100

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

100

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

8

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

19

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

5

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students constitute a major stakeholder in the institutional growth.

Students in Academics: Class Representatives (CRs – one male student and another female student) assigned from each programme communicate the same to the faculty advisors andAnti-Ragging initiatives, Alumni Association, Grievance Redressal, NSS etc.

Anti-Ragging committee: Nomination of student and parents as Member of Anti-Ragging committee promotes an ambience conducive for the Institute to be a ragging-free campus.Internal Complaints Committee: Girl Students' representation facilitates to investigation into the information against the complaints launched, if any.

Social and Cultural Council:promotes and encourages the involvement of students in organizing various sports, social initiatives and community outreach programmes and recreational activities of the college in coordination with faculty mentors like Annual Sports, Cultural Fest, Freshers' Welcome, Farewell, etc.

NSS:Institute has set up 2 NSS units to sensitize students towards societal issues and community services, activities of which is mainly carried out by the students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

12

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association works to promote the bond of brotherhood among the alumni and to help the Institution and its students grow in all the aspects by creating opportunities for the studentsand Provides valuable feedback that helps in providing enriching insights in various areas to the institution.Promotes sharing of experiences and knowledge among the various stakeholders.Strives to create a platform where the students help the institution to have a state, national and global platforms.

File Description	Documents
Paste link for additional information	http://gdctekkali.ac.in/viewmember.php?menuId=518
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Government Degree College Tekkali strictly practices decentralisation and participative management for all academic and extracurricular activities. Frequent staff meetings are conducted by the Principal to inform all academic related decisions to the staff. The staff is provided with equal opportunity to give suggestions and modify decisions made by the Principal and collective decisions are taken for the welfare of students and institution. All the circulars and instructions which are received from higher authorities like CCE and any other higher bodies are informed to staff and students through notice board and by posting the information in college website. Every departmental Head conducts timely meetings with its members to discuss academic issues and to take decisions over class allotment and conducting tests. Various staff committiees are assigned at the beginning of every academic year to look over the activities of IQAC, RUSA, JKC, equipment needed for laboratories, maintenance of discipline and cleanliness in campus, student counseling, games and sports, website management, furniture maintenance, conducting cultural programs, examination related works and many such. Students are also made a part of decision making and organisation activities of our college. Suggestion boxes are available in the college where students can anonymously write their grievances and suggestions on a piece of paper and drop in the box. These issues are read and sorted frequently by college Principal.

File Description	Documents
Paste link for additional information	http://gdctekkali.ac.in/home.php?menuId=511
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College promotes participative management. Ideas pertaining to academic goals, organizational progression are collected from all stakeholders to promote efficient functioning of the College. The staff and studentshelp in infusing a positive attitude that leads to increased efficiency, improved communication, heightened morale, motivation and job satisfaction. Believing in decentralization, the principaltakes policy decisions, finance, infrastructure etc. with the help of members of the College Development Committee. CDC discusses matters related to teaching and administrative staff and decisions are taken at these levels are implemented .Believing in democratic values, the institution has decentralized and participative management.

File Description	Documents
Paste link for additional information	http://gdctekkali.ac.in/admin/ckeditor/uploads/College%20committes.pdf
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college follows government policies laid down by the Department of Higher Education, Government . Still a perspective plan is in force in the college which takes into consideration the following aspects –

- **Annual Calendar by CCE ,Institutional Plan,Academic Plan**

- **AQAR of every year• Academic Audit – Action Taken Report**

- **Vision and Mission of the college** • **Departmental Action Plan**

Future plans of the college Deployment The college takes initiatives in these regards by planning and formulating course of action for better utilization of available human resources and infrastructure. Students' academic excellence, their empowerment and welfare is of prime importance. The department heads plan the various activities keeping all these aspects in mind.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The principal has formed various committees at institute and department level for the effective functioning of the organization. The objectives and functions of the committees are organized according to the instructions of the head of the institution.

Institute Level Committees:

Remedial and Bridge Class Committee

? Discipline Committee

? Anti Ragging Committee

? Women grievance Cell (only female faculty) Committee

? Student Grievance cell Committee

? Admission Committee

? National Institutional Ranking Framework (NIRF) Committee

? IQAC for Academic Audit IQAC for student regularity, Mentoring, Parent interaction, labs & Infrastructure Monitoring

? JKC

? Alumni Activity Committee

? Website Committee

Examination Cell Committee

? Swachh Bharat for Clean Campus Waste Management (a. E- Waste, b. Solid Waste, c. Liquid Waste)

? NAAC Committee

? Cultural Committee

? Grievance Redressal Committee

File Description	Documents
Paste link for additional information	http://gdctekkali.ac.in/admin/ckeditor/uploads/College%20committes.pdf
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Our Institution is a Government organization we give Welfare measures for teaching staff as per government norms

1 Encouragement faculty for doing part time Ph.D . All faculty members in this category are given on duty when they go for consultation with their guides and for attending research methodology course organised by the concerned universities.

2. Govt. of AP is giving Insurance policy for all the employees .

3. Maternity Leave : The women employees are extended the maternity leave as per the service rules of the Govt. of AP.

Welfare measures for non-teaching members

1. Maternity Leave for women

2. Insurance as per Govt. of AP service rules

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Our Instituion is government organization and we follow the instructions of CCE

a) The performance of each faculty member is assessed according to the Anual Performance Indicator(API). b) Promotions are based onproforma for UGC Career Advancement Scheme (CAS) that is based on the API score. c) The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The Institute accords appropriate weightage for these contributions in their overall assessment.

File Description	Documents
Paste link for additional information	http://www.apcce.gov.in/ASADAB
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

ours is a govermental organization and we will have depth inspection on every change of the principals

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

24500

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File]()

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of funds throughthe restructure cources student Tuition fee is the major source of income for the institute

Alumni contribute to the institute by raising funds to purchase items like water coolers, wall clocks, etc

Sponsorships are sought from individuals and corporate for cultural events and fests

Utilization of Funds

? A finance committee has been constituted to monitor the optimum utilization of funds for various recurring and non-recurring expenses

? The quotations are scrutinized by the finance and purchase committee before a final decision is made based on parameters like pricing, quality, terms of service, etc. ? The Principal, finance

and purchase committees along with the accounts department ensure that the expenditure lies within the allotted budget. The intervention of the management is sought in case the expenditure exceeds the budget.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in overall performance of the Institutions. The IQAC will make a significant and meaningful contribution in the post-accreditation phase of the Institution. During the postaccreditation period, the IQAC will channelize all efforts and measures of the Institution towards promoting its academic excellence.

Peer Learning The institution implements the process of collaborative learning to impart quality education to the students. It involves groups of students working together to solve a problem, completes a task, or creates a product. It is based on the idea that learning is a natural and social act in which the participants talk among themselves.

File Description	Documents
Paste link for additional information	http://gdctekkali.ac.in/qualityassurance.php?menuId=549#
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQACholds meetings periodically: With the Heads of the Departments every month under the chairmanship of principal to review the progress of academic activities such as, the number of

classess held, syllabi coverd in subject,Internal Examinations conducted and teaching diaries are verified with annual plan and also to identify, bottlenecks,. Further, the IQACcollects feedback information from students on Teaching – Learning performance at the end of each semester. The information obtained is analysed and steps to be taken for necessary improvements are passed on to the concerned departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://gdctekkali.ac.in/home.php?menuId=749#
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College ensures that posters promoting gender equity & sensitization are placed on the Notice Board, women empowerment

cell is functioning actively

College also ogranisedtraining programmes , seminars like Adolescents health rights , Girl Child day and international womens day.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Girls Waiting Hall

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

We are doing solid waste and E-waste managment with the help of third parties on the proceedings of CCE

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   `C. Any 2 of the above`

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: `C. Any 2 of the above`

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities   `B. Any 3 of the above`

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The diversity in India is unique. Being a large country with large population. India presents endless varieties of physical features and cultural patterns. It is the land of many languages it is only in India people professes all the major religions of the world. we offer different languges like telugu , hindi and oriya .Through

this students from neighbouring states join in our college thishelp to develop the tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. This also creates the inclusive environment in the college and society

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

College code of conduct:

- **shouting and usingof abusive language is strictly prohibited**
- **It is the responsibility of all the stakeholders to maintain cleanliness inside the college campus It is the responsibility of everyone associated with the college to maintain a serene atmosphere of respect**
- **Facultyand Students should not engage in behavior which disrupts learning experience like entering the classroom after the class began or leaving classroom prior to end of class is not allowed.**
- **Use of electronic devices is not allowed inside the classroom unless they are necessary for attaining course objectives It is the responsibility of the students to maintain cleanliness inside the classroom Every classroom should have a dustbin in which waste paper and other waste things should be put inside.**
- **No one should intentionally destroy or damage college property Students are strictly prohibited from sharing any audio or video clipping of college activities with outsiders without prior permission**
- **As far as possible faculty and students should avoid using plastic to maintain clean and green environment inside the college campus Students should not form into groups and engage in chatting and gossiping.**
- **Bullying is strictly prohibited and participating in such activities will lead to disciplinary action Any act of violence or physical force against any member of the college is strictly forbidden It is the responsibility of everyone**

in the college to report to the principal immediately.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized   **A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college believes in celebrating events and festivals in college. It is an integral part of learning and building a strong cultural belief in a student. The College makes tremendous efforts in celebrating the national and international days, events and festivals throughout the year. In academic year 2020-21, we celebrated the following days like World Environment Day, International Yoga Day,Independence Day, Republic Day, National Unity Day (Birth Anniversary of Sardar Vallabh bhai Patel), Birth

Anniversaries of Dr. Sarvapalli Radhakhishnan, Mahatma Gandhi,National constitution day,AIDS day , National pollution day, Adolescents health rights and protection , National Consumer day, National Farmers day, National voters day, national girls day , National womens day, World cancer day etc..

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE -1

Community Service:

Dept. of computer Science have adopted Govt School of the same place for educating the students of the school with the title digital literacy. Students of our college participated in educating the computer skills weekly once, as it it is girls high school girls of our college used to paricipate in it actively.

Social Work for Inclusive Banking:

Dept. of Commerce used to visit banks of near by area for helping customers of the bank in filling the bank forms and educating them about banking services . Both boys andgirls of our college used to paricipate in it actively.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

COLLEGE VISION Transform the youth of this region into prominent nation builders. MISSION Empower the youth of the region with quality education, knowledge and effective skills and transform them into valuable resources of our nation.

OBJECTIVES:

o To broaden the vision of students and nurture them into nation builders.

o To motivate students to be lawful, truthful and responsible citizens of our nation.

o To enhance the students creative thinking abilities.

o To provide the students access to all the facilities necessary to evolve into a complete personality.

o To ensure constant upgradation of faculty skills and knowledge.

o To sharpen the minds of the students and enable them to think logically.

o To increase the use of ICT in teaching and learning process.

o To provide employability skills and ensure that they face competition in the job market with confidence.

o To maintain a clean, green and pollution free campus.

o To make the students understand the rich cultural heritage of our nation and respect it.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

A strategic plan for the college mission, visionand objectives to improve the enhance quality of teaching and evaluation process. The college students benefit from this approach and helps them achieve goals . The plan is also contain details of how the college is responding to national changes in the curriculum and assessment in order to raise student achievement. Implement new learning methods and communication and soft skills. In this contest we planning to improve ICT based education, Assignments, Field trips, Hands on practices, study projects, encourage paper presentations in seminars, Research activities,Virtual laboratories developments, Clean and green programmes and other co curricular activities. Develop interdisciplinary best practices, establish a data-informed approach to student success and professional development and support. Develop strategies for increasing the percentage of results. Guide the evolving role of faculty as mentors, content creators and learning quality. Provide innovative academic experiences. To provide advanced knowledge by introducing restructed courses. Intended to enhance overall enrollment of students in higher education by offering conventional, contemporary and innovative restructured courses to rural, downtrodden students to empower them towards sustained academic development and to capture employment. To make students globally effective competent, self integrated citizens and to develop entrepreneurial abilities and make them accessible to higher education.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous Internal Evaluation (CIE) is a continuous process in

the College. Evaluation is done throughout the semester through Surprise Tests, Quizzes, Assignments, Project Works, Practical Examinations, Seminars etc.Students performance is evaluated not just on the basis of written tests but also on certain other aspects like the student reports and projects on study tours and field trips undertaken, the points put forward in a group discussion, understanding ability shown in role play, preparation of charts, presentations in seminars etc. Open Book Tests are also conducted to bring the creative, logical thinking abilities of the students. Role play is one exercise which makes the students to analyse the situation and decide the things basing on their understanding. Making the students undergo this exercise helps in inculcating decision making skills in the students. Conduct of internal examinations help the students to revise and prepare for the main examination. Once the internal examination papers are evaluated, they are shown to the students to know where they are lagging and to work on their shortcomings. The faculty suggests the approach the students need to adopt to improve their score in the main examinations. Sometimes Peer Evaluation is employed to empower and enable the students to identify the strengths and weaknesses of one another and thus help each other in reducing their shortcomings. Continuous internal evaluation followed as per Dr. B. R. Ambedkar University, Etcherla, Srikakulam Dt. (Mid term examinations, Assignments works, student study Projects , Student seminars, Practical examinations, slip tests,etc.,)

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation	D. Any 1 of the above

process of the affiliating University	

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

7

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

148

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

148

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our Institution integrates Cross-cutting issues of the society like Moral Values, Human Values, Professional Ethics, Ethical Values Gender Equality, Environmental Awareness, which are part of our curriculumHuman Values & Professional Ethics. The compulsory course "Human values & Professional Ethics" for 1styear are important part of Curriculum. Students will be able to understand the importance of ethics and values in their personal, social & professional life after studying these courses. These subjects provide free environment for inculcating values and developing ethical competence among the students. College celebrates days of National and International importance as Republic day, Women's day, Independence Day, Teacher`s day, Human Right Day, International Yoga Day etc. These celebrations nurture the moral, ethical and social values in the students.

Gender Sensitization : The college has Women empowermentCell to provide counseling to students, promote gender equity among students and also deal with related issues of safety and security of female students, staff and faculty.

Environment & Ecology: The course "Environmental studies" related to ecosystem, its balance & sustainability is an integral part of the curriculum of the firstyear. University prescribed this course for creating awareness and developing importance of environment among students. Awareness about Environment is necessary for the protection of the environment and survival of human life. The basic aim of this subject is to make the students aware about the importance of ecosystem to human life. The College has an integrated rain water harvesting

System . There is an extensive ongoing tree plantation program. College celebrates the day of National importance as Earth day, Environment day and Ozone day.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

50

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View File](#)
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	http://gdctekkali.ac.in/qualityassurance.php?menuId=549#

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

470

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

301

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college organizes orientation program for the parents and the students at the commencement of the programme for the new batch every year

Advanced learners: High performing students are identified on the basis of internal assessment, university examination, involvement in classroom. Advising to participate in group discussions, quizzes to develop analytical and problem-solving abilities in them and thereby to improve their presentation skills.Various club activities are conducted by all the college in the respective areas to mould the students in corresponding field.

Slow learners: The Institute practices a robust student academic counselling process. During the time of admission Principal interacts with the parents and the student to assess their need and aspirations. Further during the course of study group of students are assigned to a faculty for counselling. The counsellors monitor academic performance and interact

frequently to understand and assist any student with issues that affect their ability to learn or impede their academic success by conducting remedial classes

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
790	34

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teaching-learning process of the institute is comprised of the following:

Teaching, Learning and Evaluation schedules

The following Teaching, Learning and Evaluation schedules are followed in the institute:

1. An Academic Calendar is prepared before the start of the semester taking into consideration the Academic Calendar of the affiliating University.
2. The Academic Calendar consists of the curricular, co-curricular and extra-curricular activities to be carried out during the semester.
3. The teacher in-charge prepares the teaching plan of the concerned subject in the form of a course file. The course file is prepared before the start of the classes. Teaching and evaluation plans are finalized on the basis of the instructions issued by the affiliating University.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT-enabled tools for effective teaching and learning process

The Institute follows ICT enabled teaching in addition to the traditional classroom education. Subsequent efforts are taken by the institute to provide e-learning atmosphere in the classroom:

1. **In addition to chalk and talk method of teaching, the faculty members are using the IT enabled learning tools such as PPT, Video clippings , Audio system, online sources, to expose the students for advanced knowledge and practical learning.**
2. **Classrooms are fully furnished with LCD/OHP/Computers**
3. **Most of the faculty use interactive methods for teaching. The major emphasis is on classroom interaction in terms of research paper presentations, seminars, debates, group discussions, assignments, quiz/tests/viva and laboratory work.**

Institute premises are Wi-Fi enabled

Specialized computer laboratory with an internet connection has been provided to promote independent learning.Wi-Fi facility for access of internet is provided on individual laptop and mobile devices.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

34

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

34

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

68

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process . In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. At the entry level, admissions are given purely on merit basis and the lists of merit students are displayed on Notice board. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and University level. Continuous evaluation is made through Group Discussion, Unit Tests, Assignments Submission, Field Visit / Field Work and Seminars Presentation. Unit tests are conducted regularly as per the schedule given in academic calendar. The weightage for the unit tests varies as per the concerned faculty. The performance of the students is displayed on the Notice board and communicated to the students. Personal guidance is given to the poor performing the students after their assessment.

Students appearing for Second /third year are asked to deliver the seminars of the concerned subject. Topics are given by their teachers to the students to prepare for power point presentation.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Departmental Level: The continuous evaluation of students is carried out by faculty regarding theory lectures, labs, assignments, unit tests. The midterm marks are allotted based on defined strategies and displayed on notice board. Query if any is discussed with faculty and HOD.

College Level: The Institute appoints a Senior Facultyfor smooth conduction of examinations The grievances during the conduction of online/theory examinations are considered and discussed in consultation with the Principal

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students. Hard Copy of syllabi are available in the departments for ready reference to the teachers and students .The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and College Committee meeting .students are also made aware of the same through Tutorial meetings .Workshops have also been conducted for developing the Programme Educational Objectives and Learning outcomes at college level

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	http://gdctekkali.ac.in/qualityassurance.php?menuId=549&submenuId=745
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students. Hard Copy of syllabi are available in the departments for ready reference to the teachers and students .The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and College Committee meeting The students are also made aware of the same through Tutorial meetings Workshops have also been conducted for developing the Programme Educational Objectives and Learning outcomes at college level The institution is running Under Graduate (B.A, B.sc, B. com)

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	http://gdctekkali.ac.in/qualityassurance.php?menuId=549&submenuId=745

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

131

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gdctekkali.ac.in/qualityassurance.php?menuId=549&submenuId=752

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

1

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development.

Department of computer science adapted neighbourhood Goverment school to educate on digital literacy

The college runs effectively National Service Scheme and National Cadet Corps Units. Through these units, the college undertakes various extension activities in the neighbourhood community.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

655

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College encompasses a well maintained campus spread over 20 acres of land ensuring adequate availability and optimal utilization of physical infrastructure for teaching learning activities.

Classrooms: college encompasses 14 number of well-furnished,

well ventilated, spacious classrooms and some are equipped with
LCD projectors for conducting theory classes,special remedial
classes for weak and needy students.

Technology Enabled learning facility: The College has ICT
Classrooms where the provision of Multimedia learning, Wi-Fi
connectivity and internet access is given.

Seminar Hall: The College has 2 seminar halls. These halls are
regularly used for conducting nationalseminars and workshops at
the college. The students are promoted for active involvement
in paper presentations, group discussions, etc.

Laboratories: All laboratories are well equipped with state of
the art equipment and facilities. These labs are utilized for
conducting practical classes as per the requirements of the
curriculum.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gdctekkali.ac.in/home.php?menuId=544#

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College encompasses a well maintained campus spread over 20
acres of land . we have sports club which organizes different
kinds of sports both indoor and outdoor. we have activity day
were students partcipate on thatday with different themes which
is intimated by the activity day coordinator beforehand
activities includecultural programs , drama , singing etc..

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://gdctekkali.ac.in/home.php?menuId=521

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

8

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://gdctekkali.ac.in/home.php?menuId=544#
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

49052

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our library is fully computerized by automating the issue of books with bar code reader. The library has approximately 26000 titles covering all major fields of arts and sciences. The library covers an area of 2000sq. ft. with an ample study space.

Access to NPTEL Video/Web Course ,National Digital Library

www.ndl.iitkgp.ac.in Access to CBT, CDs, e-journals through
multimedia computers with internet connectivity in order to
encourage online learning

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	http://gdctekkali.ac.in/home.php?menuId=544#

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login

data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

200

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

A dedicated internet connectivity of bandwidth 100Mbps is provided by BSNL. the campus is Wi-Fi enabled to promote digital flow. Hence paperless ambience is maintained as per Indian Green Building Council norms with least paper use. Faculty and Students can avail the Wi-Fi facilities Internet facility is provided in all the classrooms, laboratories, the offices through Wi-Fi. Wherever high speed connectivity is required wired connection through optical cable LAN services is provided to the departments. The Institute has an Internet registered domain name www.http://gdctekkali.ac.in, using which it provides its own e-mail facility, to staff

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

67

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

203323

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The books and journals are maintained against disfiguring. Book binding is carried out on regular basis for damaged books to avoid further damage. Stock verification is done yearly as a part of regular monitoring and control. Pest control is done on regular basis for maintaining books safe from termites. Library Committee has been constituted for co-ordination in respect of learning resources. Update and upgrade the library contents, periodically as per updates in curriculum

Computers: The institute has an adequate number of computers with internet connections and utility softwares. Computer systems, UPS, Softwares and Servers are maintained by outsourced technicians, Lab Assistants and Lab-In Charges.IT infrastructure is maintained by the head,

Conference Hall: Classrooms and Conference hall are provided with enough seating capacity and LCD projectors. Cleanliness of class rooms and Conference hall is maintained on regular basis.

Laboratory: Laboratories are regularly maintained by the Laboratory attendant. Records of equipments are maintainedEquipments are maintained properly, calibrated and serviced periodically.Major breakdown maintenance if required, is carried out by external agencies. Maintenance of other support systems:

Greenery is maintained by the gardeners of external agencies. ? Solar Panels and power backup facilities like Generators are maintained by outsourcedElectrician.Clean and hygienic drinking water is available in the Institute.

Sports facilities are maintained by the physical director and the menial staff.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1796

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**C. 2 of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`100`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`100`

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	`C. Any 2 of the above`

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

8

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

19

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

5	

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students constitute a major stakeholder in the institutional growth.

Students in Academics: Class Representatives (CRs – one male student and another female student) assigned from each programme communicate the same to the faculty advisors andAnti-Ragging initiatives, Alumni Association, Grievance Redressal, NSS etc.

Anti-Ragging committee: Nomination of student and parents as Member of Anti-Ragging committee promotes an ambience conducive for the Institute to be a ragging-free campus.Internal Complaints Committee: Girl Students' representation facilitates to investigation into the information against the complaints launched, if any.

Social and Cultural Council:promotes and encourages the involvement of students in organizing various sports, social initiatives and community outreach programmes and recreational activities of the college in coordination with faculty mentors like Annual Sports, Cultural Fest, Freshers' Welcome, Farewell, etc.

NSS:Institute has set up 2 NSS units to sensitize students towards societal issues and community services, activities of which is mainly carried out by the students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

12

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association works to promote the bond of brotherhood among the alumni and to help the Institution and its students grow in all the aspects by creating opportunities for the studentsand Provides valuable feedback that helps in providing enriching insights in various areas to the institution.Promotes sharing of experiences and knowledge among the various stakeholders.Strives to create a platform where the students help the institution to have a state, national and global platforms.

File Description	Documents
Paste link for additional information	http://gdctekkali.ac.in/viewmember.php?menuId=518
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Government Degree College Tekkali strictly practices decentralisation and participative management for all academic and extracurricular activities. Frequent staff meetings are conducted by the Principal to inform all academic related decisions to the staff. The staff is provided with equal opportunity to give suggestions and modify decisions made by the Principal and collective decisions are taken for the welfare of students and institution. All the circulars and instructions which are received from higher authorities like CCE and any other higher bodies are informed to staff and students through notice board and by posting the information in college website. Every departmental Head conducts timely meetings with its members to discuss academic issues and to take decisions over class allotment and conducting tests. Various staff committiees are assigned at the beginning of every academic year to look over the activities of IQAC, RUSA, JKC, equipment needed for laboratories, maintenance of discipline and cleanliness in campus, student counseling, games and sports, website management, furniture maintenance, conducting cultural programs, examination related works and many such. Students are also made a part of decision making and organisation activities of our college. Suggestion boxes are available in the college where students can anonymously write their grievances and suggestions on a piece of paper and drop

in the box. These issues are read and sorted frequently by college Principal.

File Description	Documents
Paste link for additional information	http://gdctekkali.ac.in/home.php?menuId=511
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College promotes participative management. Ideas pertaining to academic goals, organizational progression are collected from all stakeholders to promote efficient functioning of the College. The staff and studentshelp in infusing a positive attitude that leads to increased efficiency, improved communication, heightened morale, motivation and job satisfaction. Believing in decentralization, the principaltakes policy decisions, finance, infrastructure etc. with the help of members of the College Development Committee. CDC discusses matters related to teaching and administrative staff and decisions are taken at these levels are implemented .Believing in democratic values, the institution has decentralized and participative management.

File Description	Documents
Paste link for additional information	http://gdctekkali.ac.in/admin/ckeditor/uploads/College%20committes.pdf
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college follows government policies laid down by the Department of Higher Education, Government . Still a perspective plan is in force in the college which takes into consideration the following aspects -

- Annual Calendar by CCE ,Institutional Plan,Academic Plan

- AQAR of every year• Academic Audit – Action Taken Report

- Vision and Mission of the college • Departmental Action Plan

Future plans of the college Deployment The college takes initiatives in these regards by planning and formulating course of action for better utilization of available human resources and infrastructure. Students' academic excellence, their empowerment and welfare is of prime importance. The department heads plan the various activities keeping all these aspects in mind.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The principal has formed various committees at institute and department level for the effective functioning of the organization. The objectives and functions of the committees are organized according to the instructions of the head of the institution.

Institute Level Committees:

Remedial and Bridge Class Committee

? Discipline Committee

? Anti Ragging Committee

? Women grievance Cell (only female faculty) Committee

? Student Grievance cell Committee

? Admission Committee

? National Institutional Ranking Framework (NIRF) Committee

? IQAC for Academic Audit IQAC for student regularity, Mentoring, Parent interaction, labs & Infrastructure Monitoring

? JKC

? Alumni Activity Committee

? Website Committee

Examination Cell Committee

? Swachh Bharat for Clean Campus Waste Management (a. E- Waste, b. Solid Waste, c. Liquid Waste)

? NAAC Committee

? Cultural Committee

? Grievance Redressal Committee

File Description	Documents
Paste link for additional information	http://gdctekkali.ac.in/admin/ckeditor/uploads/College%20committes.pdf
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<u>View File</u>

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Our Institution is a Government organization we give Welfare measures for teaching staff as per government norms

1 Encouragement faculty for doing part time Ph.D . All faculty members in this category are given on duty when they go for consultation with their guides and for attending research methodology course organised by the concerned universities.

2. Govt. of AP is giving Insurance policy for all the employees .

3. Maternity Leave : The women employees are extended the maternity leave as per the service rules of the Govt. of AP.

Welfare measures for non-teaching members

1. Maternity Leave for women

2. Insurance as per Govt. of AP service rules

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend

conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Our Instituion is government organization and we follow the instructions of CCE

a) The performance of each faculty member is assessed according to the Anual Performance Indicator(API). b) Promotions are based onproforma for UGC Career Advancement Scheme (CAS) that is based on the API score. c) The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The Institute accords appropriate weightage for these contributions in their overall assessment.

File Description	Documents
Paste link for additional information	http://www.apcce.gov.in/ASADAB
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

ours is a govermental organization and we will have depth inspection on every change of the principals

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

24500

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of funds throughthe restructure cources student Tuition fee is the major source of income for the institute

Alumni contribute to the institute by raising funds to purchase items like water coolers, wall clocks, etc

Sponsorships are sought from individuals and corporate for cultural events and fests

Utilization of Funds

? A finance committee has been constituted to monitor the optimum utilization of funds for various recurring and non-recurring expenses

? The quotations are scrutinized by the finance and purchase committee before a final decision is made based on parameters

like pricing, quality, terms of service, etc. ? The Principal, finance and purchase committees along with the accounts department ensure that the expenditure lies within the allotted budget. The intervention of the management is sought in case the expenditure exceeds the budget.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in overall performance of the Institutions. The IQAC will make a significant and meaningful contribution in the post-accreditation phase of the Institution. During the postaccreditation period, the IQAC will channelize all efforts and measures of the Institution towards promoting its academic excellence.

Peer Learning The institution implements the process of collaborative learning to impart quality education to the students. It involves groups of students working together to solve a problem, completes a task, or creates a product. It is based on the idea that learning is a natural and social act in which the participants talk among themselves.

File Description	Documents
Paste link for additional information	http://gdctekkali.ac.in/qualityassurance.php?menuId=549#
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQACholds meetings periodically: With the Heads of the

Departments every month under the chairmanship of principal to review the progress of academic activities such as, the number of classess held, syllabi coverd in subject,Internal Examinations conducted and teaching diaries are verified with annual plan and also to identify, bottlenecks,. Further, the IQACcollects feedback information from students on Teaching – Learning performance at the end of each semester. The information obtained is analysed and steps to be taken for necessary improvements are passed on to the concerned departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://gdctekkali.ac.in/home.php?menuId=749#
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College ensures that posters promoting gender equity & sensitization are placed on the Notice Board, women empowerment cell is functioning actively

College also ogranisedtraining programmes , seminars like Adolescents health rights , Girl Child day and international womens day.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Girls Waiting Hall

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

We are doing solid waste and E-waste managment with the help of third parties on the proceedings of CCE

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and

B. Any 3 of the above

energy initiatives are confirmed through the following 1.Green audit 2. Energy audit   3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	`D. Any 1 of the above`

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The diversity in India is unique. Being a large country with large population. India presents endless varieties of physical features and cultural patterns. It is the land of many languages it is only in India people professes all the major religions of the world. we offer different languges like telugu , hindi and oriya .Through this students from neighbouring states join in our college thishelp to develop the tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. This also creates the inclusive environment in the college and society

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

College code of conduct:

- shouting and usingof abusive language is strictly prohibited
- It is the responsibility of all the stakeholders to maintain cleanliness inside the college campus It is the responsibility of everyone associated with the college to maintain a serene atmosphere of respect
- Facultyand Students should not engage in behavior which disrupts learning experience like entering the classroom after the class began or leaving classroom prior to end of class is not allowed.
- Use of electronic devices is not allowed inside the classroom unless they are necessary for attaining course objectives It is the responsibility of the students to maintain cleanliness inside the classroom Every classroom should have a dustbin in which waste paper and other waste things should be put inside.
- No one should intentionally destroy or damage college property Students are strictly prohibited from sharing

- **any audio or video clipping of college activities with outsiders without prior permission**
- **As far as possible faculty and students should avoid using plastic to maintain clean and green environment inside the college campus Students should not form into groups and engage in chatting and gossiping.**
- **Bullying is strictly prohibited and participating in such activities will lead to disciplinary action Any act of violence or physical force against any member of the college is strictly forbidden It is the responsibility of everyone in the college to report to the principal immediately.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college believes in celebrating events and festivals in college. It is an integral part of learning and building a strong cultural belief in a student. The College makes tremendous efforts in celebrating the national and international days, events and festivals throughout the year. In academic year 2020-21, we celebrated the following days like World Environment Day, International Yoga Day,Independence Day, Republic Day, National Unity Day (Birth Anniversary of Sardar Vallabh bhai Patel), Birth Anniversaries of Dr. Sarvapalli Radhakhishnan, Mahatma Gandhi,National constitution day,AIDS day , National pollution day, Adolescents health rights and protection , National Consumer day, National Farmers day, National voters day, national girls day , National womens day, World cancer day etc..

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE -1

Community Service:

Dept. of computer Science have adopted Govt School of the same place for educating the students of the school with the title digital literacy. Students of our college participated in educating the computer skills weekly once, as it it is girls high school girls of our college used to paricipate in it actively.

Social Work for Inclusive Banking:

Dept. of Commerce used to visit banks of near by area for helping customers of the bank in filling the bank forms and educating them about banking services . Both boys andgirls of our college used to paricipate in it actively.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

COLLEGE VISION Transform the youth of this region into prominent nation builders. MISSION Empower the youth of the region with quality education, knowledge and effective skills and transform them into valuable resources of our nation.

OBJECTIVES:

o To broaden the vision of students and nurture them into nation builders.

o To motivate students to be lawful, truthful and responsible citizens of our nation.

o To enhance the students creative thinking abilities.

o To provide the students access to all the facilities necessary to evolve into a complete personality.

o To ensure constant upgradation of faculty skills and knowledge.

o To sharpen the minds of the students and enable them to think logically.

o To increase the use of ICT in teaching and learning process.

o To provide employability skills and ensure that they face competition in the job market with confidence.

o To maintain a clean, green and pollution free campus.

o To make the students understand the rich cultural heritage of our nation and respect it.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

A strategic plan formalizes the college mission, vision, values, goals, and objectives to improve and enhance quality of teaching and evaluation process. A strategic plan specifies the approach that needs to be adopted and the things that need to be done to achieve the goals and objectives set. The college benefits from this approach as it helps its students to achieve their goals, improves student outcomes and enables it to become a more efficient and effective organization. The plan also contain details of how the college is responding to national changes in the curriculum and assessment in order to raise the bar for student achievements ,how it is implementing new learning methods and what the college intends to do in coming years to better the communication and soft skills of its student.

In this context ,the college is focusing on improving

1)MOU's

2) Assignments

3) Mocktests

4)Field trips

5) Hands on practises

6) study projects

7) encourage paper presentations in seminars and symposia,

8)Research activities

9) Clean and green programmes and other co curricular activities.

The plan is also to develop interdisciplinary best practices, establish a data-informed approach to student success , professional development and support. The plan is to devise effective strategies for increasing the percentage of results, guide in shaping the role of faculty as mentors, content creators , quality providers and provide innovative academic experiences to the staff and students. The college mission is to enhance overall enrollment of students in higher education by offering conventional, contemporary and innovative restructured courses to rural, downtrodden students in order to empower them academically and make them competent enough to secure employment. The college wants its students to become globally competent, have integrity and be aware of their responsibilities towards the society and nation. In this context it is also important to inculcate entrepreneurial skills in the student community ,so that they play a important role in nation building. The College is planning to implement more value-added and certificate courses.The College got approval to introduce skill based courses like Certificate Course in Beauty and wellness, Certificate Course in Management of Fin Fish, Course in Textiles and Handlooms Dress Designing, Course in TV Repairing and Training in Electrical Works. Some of the other objectives of college plan is To Digitise Library facilities. To ensure 100 per cent pass percentage in each subject of every course. To make more use of modern tools of information and communication technology in teaching and learning process. To ensure more number of campus placements. To make sure that more number of students get qualified in Post Graduate Entrance examinations and competitive examination